

THE PEDANANDIPADU COLLEGE OF ARTS &
SCIENCES, PEDANANDIPADU
INTERNAL QUALITY ASSURANCE CELL
MINUTES AND MEETINGS

2018-2019

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND MEETINGS 2018-2019

Meeting -1

11 June 2018

Minutes of the meeting of IQAC convened by the IQAC Co-ordinator under the Chairmanship of the Principal, Sri M. Subba Rao, with other members of the IQAC on 11-06-2018 at 3.30 P.M. to discuss the following Agenda and take necessary resolutions.

Agenda:

1. To discuss the plan of Action proposed for the year 2018-2019
2. To plan the stakeholders meets.
3. Extension Activities
4. Academic activities

Members of the IQAC present:-

1. Sri. Y. Sridhar Rao, M.A
(Vice Principal)
2. Dr. B. Venkataswamy, M.A
(HOD Dept of Telugu)
3. Smt. K. Padmavathi, M.Sc,
(HOD, Dept of Mathematics)
4. Sri. P.Srinivas, BA, M.P.Ed.
(Dept. of Physical Education)
5. Sri. G.Veera Raghavaiah, M.Sc(C.S), M.Phil, (Ph.D)
(Dept. of Computer Science)
6. Sri. Lavu Adisheshaiah,
Treasurer & Management Member

J. Lodi
B.V. Venkataswamy
11/6/18

K. Padmavathi

P. Srinivas

G. Veera Raghavaiah

Lavu. Adisheshaiah

7. Alumni member

K. Suresh

8. Student member

S. Crisolyte
11/6/18

Resolutions:-

1. The plan of action proposed by the IQAC has been approved by the members & action proposals are made.
2. The Academic calendar for the year is fixed and approved
3. All Heads of the Departments are instructed to maintain the necessary records of the Departments in a proper way.
4. It is Proposed to conduct a Job Mela in month of July in Collabration with APSSDC.
5. Students are to be motivated to participated Swachha Bharat Program in the month of August 2018.


Signature of IQAC Co-Ordinator

11/6/18


Signature of the Principal

11/6/18

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND MEETINGS 2018-2019

Meeting -2

13 August 2018

Minutes of the meeting of IQAC convened by the IQAC Co-ordinator under the Chairmanship of the Principal, Sri M. Subba Rao, with other members of the IQAC on 13-08-2018 at 4.00 P.M. to discuss the following Agenda and take necessary resolutions.

Agenda:-

1. Criterion-wise sub committees to collect data and submission.

Members of the IQAC present:-

1. Sri. Y. Sridhar Rao, M.A
(Vice Principal)
2. Dr. B. Venkataswamy, M.A
(HOD Dept of Telugu)
3. Smt. K. Padmavathi, M.Sc,
(HOD, Dept of Mathematics)
4. Sri. P.Srinivas, BA, M.P.Ed.
(Dept. of Physical Education)
5. Sri. G.Veera Raghavaiah, M.Sc(C.S), M.Phil, (Ph.D)
(Dept. of Computer Science)
6. Sri. Lavu Adisheshaiah,
Treasurer & Management Member

Y. Sridhar Rao
Dr. B. Venkataswamy 13/8/18

P. Srinivas
G. Veera Raghavaiah

Lavu Adisheshaiah

7. Alumni member


[Signature]

8. Student member

Resolutions:-

1. It is resolved to review the progress of the NAAC work by the sub- committees and collect the data from the committees.
2. In view of the NAAC Work it is resolved to conduct an institutional Workshop for the staff on the preparation of NAAC in the new format.


Signature of IQAC Co-Ordinator
13/8/18


Signature of the Principal
13/8/18

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND MEETINGS 2018-2019

Meeting -3







15 September 2018

Minutes of the meeting of IQAC convened by the IQAC Co-ordinator under the Chairmanship of the Principal, Sri M. Subba Rao, with other members of the IQAC on 15-09-2018 at 3.30 P.M. to discuss the following Agenda and take necessary resolutions.

Agenda:-

1. Information for AQAR's
2. Coverage of Syllabus
3. Remedial Class Work
4. Any Other matter

Members of the IQAC present:-

1. Sri. Y. Sridhar Rao, M.A
(Vice Principal) 
2. Dr. B. Venkataswamy, M.A
(HOD Dept of Telugu)
3. Smt. K. Padmavathi, M.Sc,
(HOD, Dept of Mathematics)
4. Sri. P.Srinivas, BA, M.P.Ed.
(Dept. of Physical Education) 
5. Sri. G.Veera Raghavaiah, M.Sc(C.S), M.Phil, (Ph.D) 
(Dept. of Computer Science)
6. Sri. Lavu Adisheshaiah,
Treasurer & Management Member 
7. Alumni member

8. Student member

M Crisolyte
11 Bsc

Resolutions:-

1. It is resolved to gather Information from all the sections of the College for AQAR preparation.
2. All the Staff Members are instructed to see that the syllabus for all the semesters is completed within the proper time.
3. The Heads of the Departments should maintain the Remedial Class Work Registers and submit them to the principal for verification.
4. The Students are to be motivated to take the assignment work seriously and participate in the Student centric activities with full involvement.


Signature of IQAC Co-Ordinator

15/9/18


Signature of the Principal

15/9/18

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND MEETINGS 2018-2019

Meeting -4

24 November 2018

Minutes of the meeting of IQAC convened by the IQAC Co-ordinator under the Chairmanship of the Principal, Sri M. Subba Rao, with other members of the IQAC on 24-11-2018 at 4.00 P.M. to discuss the following Agenda and take necessary resolutions.

Agenda:

- 1.Result analysis
- 2.Remedial class time table
- 3.Review of the material for NAAC

Members of the IQAC present:-

1. Sri. Y. Sridhar Rao, M.A
(Vice Principal)
2. Dr. B. Venkataswamy, M.A
(HOD Dept of Telugu)
3. Smt. K. Padmavathi, M.Sc,
(HOD, Dept of Mathematics)
4. Sri. P.Srinivas, BA, M.P.Ed.
(Dept. of Physical Education)
5. Sri. G.Veera Raghavaiah, M.Sc(C.S), M.Phil, (Ph.D)
(Dept. of Computer Science)
6. Sri. Lavu Adisheshaiah,
Treasurer & Management Member

Y. Sridhar Rao

B. Venkataswamy
24/11/18

K. Padmavathi

P. Srinivas

G. Veera Raghavaiah

Lavu Adisheshaiah

7. Alumni member

[Signature]

8. Student member

S. Anisolyte
MSc

Resolutions:-

1. The result of I, III & V semesters are discussed by the members and steps for the improvement of results are suggested. Subject-wise result and pass percentage of students are analyzed. Suggestions are made to the teachers to improve their result.
2. Resolved that remedial classes are to be planned for the failed students in each Dept.
3. Resolved to collect the information for the preparation of DVVS from the sub-committees.
4. Resolved to conduct Alumni meet in the month of January.


Signature of IQAC Co-Ordinator
24/11/18


Signature of the Principal
24/11/18

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND MEETINGS 2018-2019

Meeting -5







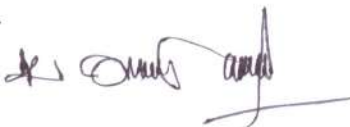
15 December 2018

Minutes of the meeting of IQAC convened by the IQAC Co-ordinator under the Chairmanship of the Principal, Sri M. Subba Rao, with other members of the IQAC on 15-12-2018 at 3.00 P.M. to discuss the following Agenda and take necessary resolutions.

Agenda:-

1. AQAR-S Submission
2. NAAC preparation.

Members of the IQAC present:-

1. Sri. Y. Sridhar Rao, M.A
(Vice Principal) 
2. Dr. B. Venkataswamy, M.A
(HOD Dept of Telugu) 
3. Smt. K. Padmavathi, M.Sc,
(HOD, Dept of Mathematics) 
4. Sri. P.Srinivas, BA, M.P.Ed.
(Dept. of Physical Education) 
5. Sri. G.Veera Raghavaiah, M.Sc(C.S), M.Phil, (Ph.D)
(Dept. of Computer Science) 
6. Sri. Lavu Adisheshaiah,
Treasurer & Management Member 
7. Alumni member 
8. Student member

Resolutions:-

1. AQAR-S copies are supplied to the members & it is resolved that the IQAC members should verify the data of each column of the AQAR-S and give suggestions.
2. Resolved to approve the AQAR-S and send them to the NAAC before 31 December.
3. Resolved to initiate further steps to go for the Accreditation.
4. Resolved to update institutional website.


Signature of IQAC Co-Ordinator
15/12/18


Signature of the Principal
15/12/18

INTERNAL QUALITY ASSURANCE CELL

MINUTES AND MEETINGS 2018-2019

Meeting -6







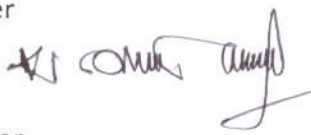
07 February 2019

Minutes of the meeting of IQAC convened by the IQAC Co-ordinator under the Chairmanship of the Principal, Sri M. Subba Rao, with other members of the IQAC on 07-02-2019 at 3.00 P.M. to discuss the following Agenda and take necessary resolutions.

Agenda:-

1. Enrolment in Moocs.
2. NAAC preparation-Review.
3. Academic audit
4. Any other matter.

Members of the IQAC present:-

1. Sri. Y. Sridhar Rao, M.A
(Vice Principal) 
2. Dr. B. Venkataswamy, M.A
(HOD Dept of Telugu) 
3. Smt. K. Padmavathi, M.Sc,
(HOD, Dept of Mathematics) 
4. Sri. P.Srinivas, BA, M.P.Ed.
(Dept. of Physical Education) 
5. Sri. G.Veera Raghavaiah, M.Sc(C.S), M.Phil, (Ph.D)
(Dept. of Computer Science) 
6. Sri. Lavu Adisheshaiah,
Treasurer & Management Member 
7. Alumni member 
8. Student member

Resolutions:-

1. Resolved that various committees should submit the report of their activities for the academic year- 2018-2019 The date of submission is fixed as November 10,2019
2. Staff are advised enroll the students in the MOOCS. The Dept. of computers should guide the staff for the enrollment and the names of the staff and courses for which they are enrolled should be informed to the IQAC.
3. IQAC has decided to take steps for the preparation of Academic calendar for the year 2019-20. The staff will be supplied the academic calendar for approval.
4. The staff should take the necessary steps to introduce the certificate courses for the next year, they should prepare the syllabus, and time-table for the possible courses.
5. IQAC should upload the AAR of the academic audit and the feedback forms and the ATR (Action take report).


Signature of IQAC Co-Ordinator


Signature of the Principal

07/2/19