

Government of Andhra Pradesh
Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2018-19)

Format-I (Institutional Data)

Zone : III

District : GUNTUR

AISHE CODE: C-32781

COLLEGE PROFILE				
1	Name of the College	The Pedanandipadu College of Arts & Sciences, Pedanandipadu		
	URL of Website	www.pascollege.ac.in		
	email	pas.college@yahoo.com, pascollege68@gmail.com		
	Phone number	8643276626		
2	Name of the Principal, email & Mobile Number	Mr. M.Subba Rao, pas.college@yahoo.com, 9949647157		
3	Name of the Vice-Principal, email & Mobile Number	Mr. Y.Sridhara Rao, pas.college@yahoo.com, 9848406296		
4	Name of the IQAC Coordinator, email & Mobile Number	Mr. D.Eswara Rao, pas.college@yahoo.com, 9441244943		
5	Year of Establishment & details of land available if any	1968, 11.57 Acres		
6	Affiliating University & College Code assigned by University	Acharya Nagarjuna University, UG - 066, PG - 015		
7	NIRF Rank			
8	Previous Grade of the College in Academic Audit	A		
9	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Ist Cycle, 2008, B Grade CGPA 2.45		
10	Affiliation certificate (Permanent/Temporary)	Temporary		
11	UGC Recognition (2f & 12 B) (Scanned certificate is to be sent)	UGC 2F & 12B		
12	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	Regular - From 10.00 to 05.00		
13	No. of Posts Sanctioned: 53	Regular Working - 9 Redeployed-0 PTL-17 Contract-0 Guest-0		

14	Course wise & year wise Students strength particulars (Proforma enclosed)	Enclosed		
I-CURRICULAR ASPECTS				
	Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
15	Implementation of Annual Institutional Plan	Details Submitted Separately *	A	
16	Departmental Annual Curricular Plans	Details Submitted	A	
17	Whether the above two circulated among Students?	Circulated in the beginning of the Year	A	
18	College Activity Register 2018-19	Register Maintained, Details to be given *	A	
19	College Calendar/College Magazine	Given in the Annexure	A	
20	Record of review of			
21	Add-on Courses (Department-wise) completed during 2017-18	Tally Course for B.Com Students	B	
22	Add-on Courses (Department-wise) in 2018-19	Tally Course for B.Com Students	B	
23	Coverage of Syllabus (Average Percentage)	90%	A	
24	Teaching of Value added courses (Foundation Courses)	8 Foundation Courses are being thought under Value Added Courses (Details of the List Attached)	A	
25	No. of New UG & PG Courses introduced in 2018-19	Nil	Nil	Suggested to start new Courses for Local needs
26	Maintenance of Student Attendance Registers including Biometric Attendance	Maintained, Available with the Attendance Section	A	
27	Whether feedback on curriculum was obtained from stake holders and analysed	Feedback Taken and Analysed (Analysis Report Enclosed)	B	Advised to analyse Feed back forms

28	Whether Online courses introduced	Introduced Last Year	No of Courses introduced:	2
II-TEACHING, LEARNING & EVALUATION				
29	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	35%	A	
30	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19	List Enclosed	A	
31	Demand Ratio (Group wise)	1:1	A	
32	Percentage of differently abled students (Divyangjan) on roll	Nil	Nil	
33	Percentage of full time teachers against sanctioned posts in 2018-19	0.49	B	
34	Student - Full time teacher ratio	385:26	B	
35	Student Profile as per prescribed reservation	Profile Copy Enclosed	A	
36	Number of days from the date of last semester-end/ year-end examination till the declaration of results in 2018-19	30 Days	A	
37	The number of classes (per week) taken by the Principal	6 Hours	A	
38	Teaching Diaries & Teaching Plans in Prescribed Formats	Diaries are maintained with the individual staff members	A	
39	Use of ICT in teaching and learning	CD's, DVD's, Poerpoint Presentations and selected lessons from Youtube	B	Advised all the Staff Members to use ICT in Teaching and Learning
40	No. Of Virtual Classes presented	30	A	
41	No. Of Virtual Classes attended	30	A	
42	Use of Digital Classes in Teaching Learning Process	Classes with Smart Boards are used.	A	
43	No. Of Mana TV lessons presented by Faculty	Nil	Nil	
44	No. Of lessons in LMS portal by Faculty (MOODLE)	Nil	Nil	

45	Use of ICT evaluation Tools (Plickers, Kahoot etc.)	Nil	Nil	
46	No. Of Videos prepared / presented through Presentation tube	Nil	Nil	
47	No of TOTs conducted on ICT tools in Teaching	Nil	Nil	
48	Average daily attendance in the Biometric devices from last one month	Nil	Nil	
49	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	Nil	B	Advised all the Staff Members to use ICT in Teaching and Learning
50	Co-Curricular Activities (College level)	Quiz,Essay Writing, Elecution Programmes conducted at College Level	B	Advised to introduce NSS Unit
51	Seminars/conferences/workshops organised in 2018-19	2	B	Advised to organise Seminars etc
52	Academic Competitions (College Level & Above)		B	
53	Conduct of Internal Examinations-Internal assessment	Internal Exams as per the University Norms are conducted at the end of each Semester.	A	
54	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV- 2018)	analysis is submitted.	A	
55	Pass percentage of students (Group wise) in 2018-19	List Enclosed	A	
56	Percentage of students undertaking field projects / internships	10%	B	Advised student undertaking Field Projects
57	Remedial Classes	Conducted by the Staff. Registers are maintained.	B	Advised to maintain the Records
58	Conduct of Bridge course	Conducted by the Staff. Registers are maintained.	B	Advised to maintain the Records
59	Feed back on Teachers by Students and its analysis	Feedback Taken and Analysed (Analysis Report Enclosed)	A	Advised for Feedback Analysis

60	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	Taken and Analysed	A	Advised for Feedback Analysis
61	No of Mana TV Special Live Programmes by Faculty/Students	Nil	Nil	
62	No. Of registrations on MOOCS platform : a) Teachers b) Students	Students: 14	A	
63	No. of course completion Certificates obtained by teachers through MOOCs platform	Nil	Nil	
64	No of course completion Certificates obtained by students through MOOCs platform	14	A	
65	Other ICT initiatives if any (Swayam, Swayam Prabha - DTH(Direct To Home), or Down loaded lessons)	Downloaded lessons are used.	B	
66	Students' Grievances/Redressal (Examination Cell) Report	Attended by the Exam Cell. Report submitted.	A	
67	Automation details of Exam Cell	Not Automated	Nil	
68	Student Satisfaction Survey	Taken and Analysed	A	
III-RESEARCH, INNOVATIONS AND EXTENSION				
69	Is the College a Recognized Research Centre	No	Nil	
70	Policy for Promotion of Research (A)	Nil	Nil	
71	Institutional Seed money for Research	Nil	Nil	
72	No. of Research Guides in the College	1	B	Advised for recognition as Research Guides who are having Ph.D Qualification under UGC Guidelines
73	No. of Research Scholars working for M.Phil & Ph. D	16	A	
74	Rsearch Projects funded by Govt/Other Organisations	Nil	Nil	
75	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	Nil	Nil	Advised for applying Minor Research Projects
76	Code of Ethics/ Plagiarism software	Not Available	Nil	
77	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI)	10	A	Advised to publish in Scopus Journals
78	Papers Presented in 2018-19 (International/ National/ State)	8	A	

80	Books Published in 2017-18 (Single Author/ Co Author)	1	B	
81	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	Nil	Nil	Advised to conduct Seminars etc
82	No. Of teachers registered in ORCID / VIDWAAN	Nil	Nil	
83	Bibliometrics details	Compilation of Books & Articles published in the magazine	B	
84	Consultancy Policy	Nil	Nil	
85	Record of Consultancy in 2018-19	Nil	Nil	Advised to offer Consultancy
86	Whether the Institution has created an ecosystem for innovation/Start ups including incubation centre and other initiatives for transfer of knowledge	Nil	Nil	Advised to create an Ecosystem and other Initiatives
87	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	Nil	Nil	Advised to conduct Workshops etc
88	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents	1 (Department of Telugu)	B	Advised to take more MOUS with Documentary Evidance
	Collaborations for Research/Faculty Exchange/ Student Exchange (Attach MoUs/Linkages)	1	B	
89	Record of Subject/Department Related Extension Activities	Nil	A	
90	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	2	A	Advised to Organise Extension Programmes
91	Number of extension programmes conducted in colloboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	1	B	Advised to conduct more no of Programmes by introducing NSS Unit
92	Details of students participating in extension activities with Government Organisations, Non-Government Organisations, Gender Issues, UBA etc.	List Submitted	A	Advised to maintain the Student List

IV. INFRASTRUCTURE AND LEARNING RESOURCES

94	Number of Class rooms, Labs and computing equipment	15 Class Rooms, Labs - 8, Computing Systems - 90	A	
95	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	List of facilities enclosed	A	Advised for Yoga Center
96	Classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	4	A	
97	Women's Waiting Hall	Provided	A	
98	No. Of Toilets : i) Staff - a) Men b) Women; ii) Students - a) Men b) Women c) Differently abled	Staff : a) Men - 3, b) Women - 2 Students: a) Men - 4, b) Women - 3 Differently Abled - 1	A	
99	Budget allocated for infrastructure augmentation (CA certified statement)	Rs. 1,25,000/-	A	
100	Library is automated using Integrated Library Management System & NDL	Not Automated	B	
101	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Volumes of Competative Exams Books are collected.	A	
102	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases (Give website URL)	E-Journals Available	A	Advised to subscribe E-Journals, E-Books for UG Courses
103	Expenditure for purchase of books and journals in 2018-19 (CA Certified statement)	Rs. 75,000/-	A	
104	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	Teachers - 60% Students - 55%	A	

105	IT Facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus e) Media Centre / Studio	IT Facilities a) English Language Lab - 1 b) JKC Lab- Nil c) Computer Labs-2 d) APSSDC Lab-1 e) Student Computer Ratio-'385:90 f) Wi-fi enabled campus - Partially Enabled e) Media Centre / Studio - Nil	A	Advised to Install Wifi facilities with in the entire campus
	Bandwidth of Internet Connections with details	16 MBPS	A	
106	AMC details if any		Nil	
107	Insurances covered for infrastructure if any	Nil	Nil	
108	Expenditure incurred on a) Newly established b) maintenance of facilities (Classrooms, Equipment,sports, Auditorium & seminar halls etc.) excluding salary component	Rs. 75,000/-	A	
110	Established Systems & Procedures for maintenance of Classrooms,Labs and academic support facilities	Yes	B	
V-STUDENT SUPPORT AND PROGRESSION				
111	Average percentage of students benefited by scholarships by the Government in 2018-19	98%	A	
112	Average percentage of students benefited by scholarships by the Institution in 2018-19	98%	A	
113	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2018-19	60%	B	
114	Average percentage of placement of outgoing students in 2018-19	15:90	B	Advised to improve Placements for outgoing students

115	Student grievances Structure, redressal mechanism & Periodicity	Grievance Committee meets periodically, Monthly Once and discusses the grievance issues and solved them	A	
116	Number of capability enhancement and development schemes conducted (like Training for Competitive Exams, Career Guidance, Remedial coaching etc.,)	Reports of the respective cells available with the Principal	A	
117	Percentage of student progression to higher education	60%	A	
118	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	10% are getting Jobs in the State Government	B	Advised to motivate more number of students
119	Number of awards/medals for outstanding performance in sports/cultural activities	Sports Champion at College level	B	
120	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	Student representation is their on the Academic bodies and committees	A	Advised to constitute student Council
121	Records of significant achievements in Sports & Games	1 Student selected for University Kabaddi Team, 1 Student selected for University Volley Ball Team	A	
122	Number of sports and cultural activities / competitions organised in the Institution in 2018-19	List Enclosed	A	
123	Feed back from Employees on Online Web Job Portal, APSSDC(AP State Skill Development Corporation),SSC (Skill Sector Council)		A	
124	Alumni contribution in 2018-19 (In Rs) (CA audited statement)	Rs. 1,00,000/-	A	
125	Number of Alumni Association /Chapters meetings held in 2018-19	2	A	



126	Number of industries identified & mapped locally for Internships/Placements	2	B	
127	MOU - SSC Organisations	Nil	Nil	
128	Maintenance of JKC facilities & records	Nil	Nil	Advised to establish JKC Center
129	Record of Student trained and placed in JKC	Nil	Nil	
130	Record of Anti Ragging cell	Maintained	B	
131	Record of Women Empowerment Cell (WEC) No.of Times reviewed ? No.of activities conducted ?	Maintained	B	
132	Record of Internal Complaints Committee(ICC) Committees constituted or not ? No.of Times reviewed ? No.of Complaints filed ?	Constituted - 5 - 20	Action Taken: Call the parents and explain their Children Attitude to them. And suggested the students to change their attitude.	
133	Maintenance of drinking water (R.O.Plant)	R.O Plant is maintained with recurring Expenditure for maintainance.	A	
134	Maintenance of sanitation	Toilets, Bath Rooms, Cleanly ness of Campus are maintained.	A	
135	Number of awards and recognition received for extension activities from Government/ recognised bodies	Nil	Nil	
136	No.of Executive Development Programms (EDP) conducted	Nil	Nil	
VI-GOVERNANCE AND LEADERSHIP				
137	Staff Council Register	Maintained	A	
138	Functioning of Committees in Administration (Minutes of meetings)	Committees are presenting the minutes regularly, minutes copy Enclosed.	A	

139	Awards/Achievements	Nil	B	Advised to encourage Faculty Members for State Best Teacher Award
140	Use of ICT in Governance	Office Communication, Jnanabhumi, Vidyawan, CFMS	B	Advised to develop ICT in Governance
141	Implementation of CFMS / PFMS	CFMS implemented.	A	
142	Number of RTI issues addressed	Nil	Nil	
143	Perspective/Strategic plan and deployment documents	Nil	B	Suggested to improve Strategies
144	Organizational structure of the Institution	Provided	A	
145	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	In Administration	B	Advised to implement E-Governance
146	Percentage of teachers provided with seed money financial support to attend conferences / workshops and towards membership fee of professional bodies in 2018-19	50%	B	Advised to provide Financial Support
147	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2018-19	Nil	B	Advised to organise National Seminars etc
148	Percentage of teachers attended professional development programs(Faculty Development Programme, Orientation Program, Refresher Course, Short Term Course, Post Doctoral Fellowship etc.) in 2018-19	Nil	B	Advised to encourage to attend more number of Faculty
149	No. Of faculty undergone / attended: FDP, PDF, OC, RC, Short Term Course, other Trainings if any.	Nil	B	Advised to encourage to attend more number of Faculty
150	Funds / Grants received from non-government bodies, individuals, philanthropists in 2018-19	Nil	Nil	
151	Average number of quality initiatives by IQAC for promoting quality culture per year		B	Advised to motivate Faculty to attend National Conferences and Workshops


152	Participation in NIRF-2018, If participated mention rank below 200	Participated	A	Advised to get NIRF Rank
153	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	AQAR's submitted, Registers maintained	B	Advised to update Activity Register
154	Decentralisation and Participative Management Procedure	Yes	A	
155	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	In Administration	B	
156	Teachers attending OC /RC/FDP	Attended	B	
157	Performance appraisal system for Teaching and Non-Teaching Staff	Taken	A	
158	Strategies for Mobilisation of Funds	Maintained	B	
159	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)	Nil	Nil	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
160	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam etc.	Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam (List Enclosed)	A	
161	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	2 Programmes	B	
162	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc.,)	Plastic Free Campus, Green Landscaping	B	
163	Percentage of power requirement of the Institution met by the renewable energy sources (solar panels)	70%	A	
164	Waste Management steps taken	Nil	B	Advised to establish Waste Management System
165	Rain water harvesting structures and utilization in the campus	Water Soking Pit is maintained	A	

166	Facilities for Differently abled (Divyangjan) (ramp, railings scribe for examination etc.,)	Facilities are provided. At present no Differetly abled student is on Roll	B	Suggested to arrange facilities like Ramp for Divyagan
167	Record of best/innovative practices by the institution	Yes, Maintaining	A	
168	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal & Placed in College Website)	Available	A	
	The number of classes(per week) taken by the Principal	6 Hours	A	
169	Research projects/Publications/ study material developed in 2018-19 by the Institution(Should be available in college website)	Nil	A	
170	Initiatives taken to engage and contribute to local community	Nil	A	
171	Code of Conduct Book for Principal/Staff/Non Teaching and Students	Maintained	A	
172	Display of Core Values	Displayed	B	
173	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	List Enclosed	B	
174	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	Offers a Course for the Degree students	A	
175	Institutional and Departmental Best Practices	List Enclosed	A	

College Grading - A

	<p>Name, Address, Contact No. & Signatures of Academic Advisors</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">  </div>
<p>Name & Signature of the Principal with date</p>	

1 Dr. A.Gangadhar Rao, VRS & YRN College, Tenali


ce-Principal with date



2 Dr. D.Thirupathaiah, SKRBR College, Narasaraopet

Name & Signature of the Vice-Principal with date

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)
Zone :III **District : GUNTUR**

COLLEGE PROFILE				
1	Name of the College, URL of Website, email and Phone number	The Pedanandipadu College of Arts & Sciences, Pedanandipadu. Wwww.pascollege.ac.in, pas.college@yahoo.com, 08643276626		
2	Name of the Principal, email & Mobile Number	Mr. M.Subba Rao, pas.college@yahoo.com, 9949647157		
3	Name of the Vice-Principal, email & Mobile Number	Mr. Y.Sridhar Rao, pas.college@yahoo.com, 9848406296		
4	Name of the IQAC Coordinator, email & Mobile Number	Mr. D.Eswara Rao, pas.college@yahoo.com, 9441244943		
5	Year of Establishment & details of land available if any	1968, 11.57 Acres		
6	Affiliating University & AISHE CODE:	Acharya Nagarjuna University, C-32781		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Ist Cycle, 2008, B Grade, CGPA 2.45		
8	UGC Recognition (2f & 12 B)	UGC, 2F & 12B		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10.00 to 5.00		
10	No. of Posts Sanctioned: 53	Regular Working: 9	Contract Working: Nil	Guest Working: Nil
11	Course wise & year wise Students strength particulars (Proforma enclosed)	Enclosure - I		
12	Current Year Admissions Abstract	Enclosure - II		
13	List of Programmes and Courses with Codes	Enclosure - III		

I-CURRICULAR ASPECTS				
	Item	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C(poor) after Observation		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	Maintained the Record	
15	Departmental Annual Curricular Plans	A	Maintained the Record	
16	Whether the above two circulated among Students?	A	Circulated to the Students	
17	College Activity Register 2018-19	A	Maintained the Record	
18	College Calendar/College Magazine	A	Available (Golden Jubilee Special Issue)	
19	Add-on Courses (Department-wise) completed during 2017-18	B	Some Departments conducted Add-on Courses	
20	Add-on Courses (Department-wise) in 2018-19	B	Some Departments conducted Add-on Courses	
21	Coverage of Syllabus (Average Percentage)	A	100% Coverage	
22	Teaching of Value added courses (HVPE & Foundation Courses)	A	Part of Curriculum	
23	No. of New UG & PG Courses introduced in 2018-19	Nil	Nil	Suggested to start new Courses for Local needs
24	Maintenance of Student Attendance Registers	A	Maintained the Records	
25	Whether feedback on curriculum was obtained from stake holders and analysed	B	Maintained the Feedback Forms	Advised to analyse Feed back forms
II-TEACHING, LEARNING & EVALUATION				
26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	A	List Enclosed. - Enclosure - IV	

27	Social-economic status of students enroled(Group wise and Year wise) in 2018-19	A	List Enclosed. - Enclosure - V	
28	Demand Ratio (Group wise)	A	List Enclosed - Enclosure - IV (1:1)	
29	Percentage of differently abled students (Divyangjan) on roll	Nil	Nil	Provide the facilities for Divyangjan Students
30	Percentage of full time teachers against sanctioned posts in 2018-19	B	Out of 53 sanctioned posts 9 Faculty Members are presently working	
31	Student - Full time teacher ratio	B	1:37	
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A	With in 30 Days	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	Maintained the Records	
34	Use of ICT in teaching and learning	B	Some Faculty Members use ICT in Teaching and Learning	Advised all the Staff Members to use ICT in Teaching and Learning
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B	50%	Advised all the Staff Members to use ICT in Teaching and Learning
36	Co-Curricular Activities (College level)	B	NCC, Sports & Games, Cultural activities are conducted.	Advised to introduce NSS Unit
37	Seminars/conferences/workshops organised in 2018-19	Nil	Nil	Advised to organise Seminars etc
38	Academic Competitions (College Level & Above)	B	Maintained the Records	
39	Conduct of Internal Examinations-Internal assessment	A	Maintained the Records	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	List Enclosed. Enclosure - VI	
41	Pass percentage of students (Group wise) in 2018-19	A	List Enclosed. Enclosure - VI	

42	Percentage of students undertaking field projects / internships	Nil	Nil	Advised student undertaking Field Projects
43	Remedial Classes	B	Not maintaining the Records	Advised to maintain the Records
44	Conduct of Bridge course	B	Not maintaining the Records	Advised to maintain the Records
45	Feed back on Teachers by Students and its analysis	A	Maintained the Records	Advised for Feedback Analysis
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Maintained the Records	Advised for Feedback Analysis
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre	Nil	Nil	
48	No. of Research Guides in the College	B	1	Advised for recognition as Research Guides who are having Ph.D Qualification under UGC Guidelines
49	No. of Research Scholars working for M.Phil & Ph. D	A	M.Phil - 1, Ph.D-15	
50	Major/Minor/Other Research Projects	Nil	1 Faculty Applied for Major & Minor Research Project	Advised for applying Minor Research Projects
51	Research Papers Published in 2018-19 (International/ National)	A	10 (UGC approved Journals)	Advised to publish in Scopus Journals
52	Papers Presented in 2018-19 (International/ National/ State)	A		
53	Books Published in 2018-19 (Single Author/ Co Author)	B	1	
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	Nil	Nil	Advised to conduct Seminars etc
55	Record of Consultancy in 2018-19	Nil	Nil	Advised to offer Consultancy
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	Nil	Nil	Advised to create an Ecosystem and other Initiatives

57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	Nil	Nil	Advised to conduct Workshops etc
58	Record of MoUs in 2018-19	B	1	Advised to take more MOUS with Documentary Evidence
59	Record of Subject/Department Related Extension Activities	A	Maintained the Records and Paper Clippings	
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	Nil	Nil	Advised to Organise Extension Programmes
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	B	Extension Programmes are conducted by NCC Unit	Advised to conduct more no of Programmes by introducing NSS Unit
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	Maintained Photos, Banners	Advised to maintain the Student List
63	Number of awards and recognition received for extension activities from Government/recognised bodies	Nil	Nil	Advised to encourage students for getting Awards

IV-INFRASTRUCTURE AND LEARNING RESOURCES

64	Number of Class rooms, Labs and computing equipment	A	Class Rooms - 15 , Labs - 8	
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	A	Indoor Gym, 200 Meters Running Track	Advised for Yoga Center
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	Smart Boards - 6	
67	Budget allocated for infrastructure augmentation	A	Rs. 1,25,000/-	

68	Library is automated using Integrated Library Management System	B	Partially Automated	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	B	Bank Exams, VRO, Groups Competative Exams Books Available.	
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	B	In MCA Course , E-Books, E-Journals are Available.	Advised to subscribe E-Journals, E-Books for UG Courses
71	Expenditure for purchase of books and journals in 2017-18	A	Rs. 75,000/-	
72	Percentage per day usage of library by teachers and students	A	65%	
73	Student-Computer ratio	A	1:05	
74	Wifi in the campus	B	Partially Wifi Available in the Campus	Advised to Install Wifi facilities with in the entire campus
75	Updation of IT facilities	A		
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A	Rs. 75,000/-	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	B	Gym, Internet, Library Facility is Available.	

V-STUDENT SUPPORT AND PROGRESSION

78	Average percentage of students benefited by scholarships by the Government in 2017-18	A	95%	
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	A	95%	
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	A	90% of students benefitted by APSSDC	

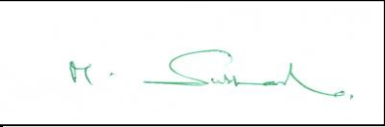
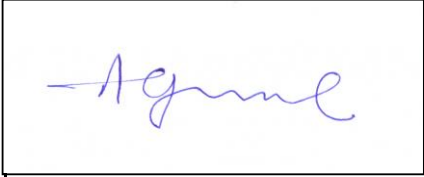
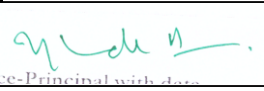
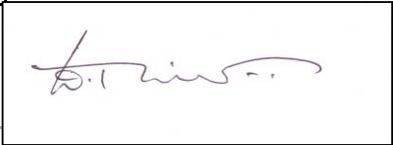
81	Average percentage of placement of outgoing students in 2017-18	B	16% (List Enclosed - Enclosure VII)	Advised to improve Placements for outgoing students
82	Student grievances redressal mechanism	A	Maintained the Record	
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	A	Carrier Guidance through Skill Development Center, Maintained the records for Remedial Coaching	
84	Percentage of student progression to higher education	A	50% of Students studying for MBA & MCA Courses	
85	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	B	16% of students qualifying for State Government Jobs and Private Companies	Advised to motivate more number of students
86	Number of awards/medals for outstanding performance in sports/cultural activities	B	2 students are selected for University Kabaddi and Volley Ball Team.	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A	In every committee 1 student is a member	Advised to constitute student Council
88	Records of significant achievements in Sports & Games	B	Photos are available	Advised to maintain the Record
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A	1 (ANU Intercollegiate Power Lifting, Body Building Competations Organised)	
90	Alumni contribution in 2017-18 (In Rs)	A	Rs. 1,00,000/-	
91	Number of Alumni Association /Chapters meetings held in 2017-18	A	2	
92	Maintenance of JKC facilities & records	Nil	Nil	Advised to establish JKC Center
93	Record of Student trained and placed in JKC	Nil	Nil	
94	Record of Anti Ragging cell	B	Maintained the Records	
95	Maintenance of drinking water	A	R.O Plant	
96	Maintenance of sanitation	A	Sanitation maintained properly.	

VI-GOVERNANCE AND LEADERSHIP

97	Staff Council Register	A	Maintained the Record	
98	Functioning of Committees in Administration (Minutes of meetings)	A	Maintained the Records	
99	Awards/Achievements	B		Advised to encourage Faculty Members for State Best Teacher Award
100	Use of ICT in Governance	B		Advised to develop ICT in Governance
101	Perspective/Strategic plan and deployment documents	B		Suggested to improve Strategies
102	Organizational structure of the Institution	A	Management and the Principal	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	B		Advised to implement E-Governance
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	B		Advised to provide Financial Support
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	B		Advised to organise National Seminars etc
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	A	15%	Advised to encourage to attend more number of Faculty
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	A	Refresher Course - 2 , Short Term Course - 2	Advised to encourage to attend more number of Faculty

108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	Nil	Nil	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	B		Advised to motivate Faculty to attend National Conferences and Workshops
110	Participation in NIRF-2017	A		Advised to get NIRF Rank
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	B	Maintained the Record	Advised to update Activity Register
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	A	Solar System is in the College Campus	
113	Waste Management steps taken	B		Advised to establish Waste Management System
114	Rain water harvesting structures and utilization in the campus	A	Water Soken pit is available	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	B	Scribe for Examination	Suggested to arrange facilities like Ramp for Divyagan
116	Green Practices(plastic free campus, green landscaping etc.,)	B	Plastic Free Campus	Suggested to improve Green Landscaping
117	Record of best/innovative practices by the institution	B	Providing Snacks in the evening to all students	
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & placed in Website	A	Maintained the Records	

119	The number of classes(per week) taken by the Principal	A	6 Hours per week	
120	Research projects/Publications/ study material developed in 2017-18 by the College	A	Study Material is developed by the English, Computer Departments	
College Grading - A				

	Name, Address, Contact No. & Signatures of Academic Advisors			
				
	Name & Signature of the Principal with date			
				1 Dr. A.Gangadhar Rao, VRS & YRN College, Tenali
				
	Name & Signature of the Vice-Principal with date			2 Dr. D.Thirupathaiah, SKRBR College, Narasaraopet